



# Charter School of Educational Excellence

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## CELL TRUST EMERGENCY TEXT MESSAGING SYSTEM FOR CSEE PARENTS

November 23, 2009

Dear CSEE Parents/Guardians:

This letter is to update you on the implementation of the Cell Trust system at CSEE. On November 23, 2009, CSEE sent out a **TEST** text message alert to parents who provided the school with a cell phone contact number on the Student Information/Emergency Contact Card. In order for all parents to receive emergency text alerts from the school, they must provide an updated cell phone so that the school is able to enter the information into the Cell Trust database.

Unfortunately due to the high cost associated with sending text messages to over 380 parents, Cell Trust will **ONLY** be used to send out emergency school alerts such as bus delays, school evacuations, etc. We will not be able to use this system for non-emergency purposes such as sending parents meeting and half day reminders.

If you would like the school to add you to the Cell Trust Emergency Text Messaging System database, please complete and return the Cell Trust Enrollment Update Form below to the school immediately. **If you received the test text message alert sent out from the school on Monday afternoon, you are already in our system and you do not have to return this form.**

Parents may update cell phone information as changes occur by downloading a Cell Trust Enrollment Update Form in "*Forms and Applications*" at [www.charterschoolofeducationalexcellence.org](http://www.charterschoolofeducationalexcellence.org)

Sincerely,

Catalina Castillo  
Principal

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### Cell Trust Enrollment Update Form (School Emergency Text Message Alerts)



*Complete the name/class for each child in your family children presently attending CSEE. The Cell Trust system works ONLY with Cellular Phones.*

- 1. Student's Name: \_\_\_\_\_ Grade/Class: \_\_\_\_\_
- 2. Student's Name: \_\_\_\_\_ Grade/Class: \_\_\_\_\_
- 3. Student's Name: \_\_\_\_\_ Grade/Class: \_\_\_\_\_

Parents/Guardian's (FULL) Name: \_\_\_\_\_

EMERGENCY CELL PHONE #: \_\_\_\_\_

\_\_\_\_\_  
Parent's Signature

Date: \_\_\_\_\_

*Return this form each time there is a change to your cell phone number ☎*