



Charter School of Educational Excellence

260 Warburton Avenue, Yonkers, New York 10701
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**REVISED #3
MIDDLE SCHOOL DISMISSAL PROCEDURES**



September 15, 2011

Dear Parents & Guardians of Students in Grades 5-8:

I want to inform you about an additional bus stop we have created for middle school students who are 'walkers' and are being dropped off by our shuttle buses near to our school. We understand that many of the MS students return to CSEE to pick up siblings. Therefore, we designated another drop off location that will be a shorter walk for them from the bus stop to our main building. However, we ask that MS students, who must return to CSEE, for whatever reason, please stand away from the front of the building while the school is dismissing its younger students to avoid crowding and congestion. We want to ensure all our students across all grades (K-8) enjoy a smooth dismissal and get home safely to you.

We have assigned our Yonkers walkers to be dropped off at the following cross streets:

1. Ashburton Avenue & Warburton Avenue
2. Lamartine Avenue & Warburton Avenue
3. **(NEWLY ADDED): Halycon & Warburton Avenue**

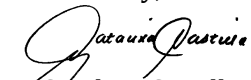
Please let your child know which cross street to get off to meet you or walk home on his/her own.

****Buses will be arriving at your child's assigned stop by 3:45 p.m.**

These REVISED dismissal procedures are effective on Friday, September 16, 2011. These procedures DO NOT apply to middle school students who take Bronx or Yonkers buses.

Please indicate your child's nearest cross street and sign the **Parent Consent Form** below to verify the drop off location you have assigned to your child from St. Bartholomew to CSEE at the end of the school day.

Sincerely,


Catalina Castillo
Principal

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BUS DROP OFF LOCATION PARENT CONSENT FORM

Student's Name: _____

Homeroom/Class: _____

I want my child to be dropped off at the cross street checked off below (please check one ONLY):

- Ashburton Avenue & Warburton Avenue
- Lamartine Avenue & Warburton Avenue
- Halycon Place & Warburton Avenue

Parent's Signature: _____

Date: _____

Please return this form completed and signed to your child's teacher immediately.